



महात्मा गांधी राष्ट्रीय ग्रामीण शिक्षा परिषद  
Mahatma Gandhi National Council of Rural Education  
(formerly National Council of Rural Institutes)  
Department of Higher Education, Ministry of Education, Government of India



FileNo.PR/SAP/MGNCRE/2021

Date: 25-02-2022

Sub: MGNCRE-Engaging **District Sustainability Mentor** for conducting Higher Educational Institution (HEI)/Degree or PG College level interaction/workshop/round table on Sustainability and Swachhta - Swachhta Action Plan (SAP) -2021-22-Reg.

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**Dear District Sustainability Mentor,**

You have participated in the Faculty Development Programme organized by MGNCRE on Mentoring Institutional Social Responsibility and Facilitating Community Engagement in this month. MGNCRE is pleased to designate you as **District Sustainability Mentor** for promoting Sustainability in colleges and villages in your District.

**Tasks Assigned:**

- To mentor selected institutions in your District for promoting Sustainability in HEIs/Degree or PG College and villages through round tables/ interactions/ off line workshops and field visit to the HEIs.
- To monitor and facilitate the work of HEIs/Degree or PG College in your District.
- To submit reports on each of the HEIs/Degree or PG College on their Environmental Performance and Sustainability Success Story.
- To submit photographs and newspaper clippings, if any, on the activities conducted by the institutions.

*Nagalakshmi.*

**Member Secretary**

To  
Dr.Nirmala Sathish,  
Dist: Coimbatore

**Payment and other General terms:-**

1. An amount of Rs.5,000/- (Rupees five thousands only) per each Higher Educational Institution (HEI) level mentoring interaction/workshop/round table on facilitating Sustainability and Swachhta in the HEIs and through the HEIs will be paid to you on submission of the Report of 4 pages + 8 photographs on each HEI. You need to motivate through round table/workshop/interaction and monitor 5 HEIs. For each HEI you will be paid Rs 5000/- on submission of 4 pages detailed report on their swachhta and sustainability index performance along with 8 photographs of their field work
2. Payment would be made by MGNCRE within 10 working days from the date of submission of invoice and TDS as applicable shall be deducted as per prevailing rates of the I.T. Act.
3. You will be working under the supervision of the Designated Representative of MGNCRE for all the academic activities and Member Secretary MGNCRE for all the financial matters.

*Nagalakshmi.*

**Member Secretary**

Copy to:  
Accounts  
PS to Chairman