



NallamuthuGounderMahalingam College

(An Autonomous Institution, Affiliated to Bharathiar University)

90, Palghat Road, Pollachi - 642001, Coimbatore, Tamil Nadu, India.

95th Rank in NIRF - 2023 among Colleges in India.



TEACHING FACULTY 'S SELF-ASSESSMENT THROUGH ACADEMIC PERFORMANCE INDICATOR (API)



SELF ASSESSMENT REPORT OF THE SF FACULTY
FOR THE PERIOD FROM APRIL 2022 TO MARCH 2023

Name and Qualification:

Designation and Department:

Email:

Date of joining NGM : 01/07/2002

Previous Teaching experience : -

Teaching Experience at NGM : 22 years

Note : For all claims of marks it is mandatory to attach documents with Category number at the top of the document for verification

1. Teaching and Learning: (Max 50 Marks)

(1) (a) Work load details (16 Hrs) (Max 10 Marks) (HoD Certificate is Proof)
(Attach Proof as Annexure 1 a.)

Sl. No.	Details	
	As per regulations 16 hrs for Asst. Professor and 14 hrs for Associate Professor	
	Work Load Enclosed	10
		(8)

1. (b) Subjects Handled (Maximum 10 Marks)

(List of papers with codes and semester) : (HoD certificate is Proof)

(Attach Proof as Annexure 1 b)

Sl. No.	Details	
	Same subject should not be handled for more than three times. As far as possible HoD and senior faculty should go to all classes and should take theory only	
	List of subjects handled Enclosed	10
		(8)

1. (c) Digital Tools used (Max 10 Marks)
(Enclose Proof as Annexure 10) (HoD Certificate is proof)

(Attach Proof as Annexure 1 c)

Sl. No.	Subject	PPT presentation	Flip Classes	Content Creation	Maximum Marks =10 One mark per subject			Mean
					Marks given by			
					Self	HoD	ERP	
	Google Classroom, PPT							
	Photos Attached				10	10	10	

1 (d) Creation of Teaching Content (Max 10 Marks)

Creation of ICT mediated Teaching and learning pedagogy content and development of new and innovative courses and curriculum (Max 10) (Attach Proof as Annexure 1 d)

Sl. No.	MOOCs Details	Maximum Marks =10 One mark per subject			Mean
		Marks given by			
		Self	HoD	ERP	
1	Development of complete MOOCs in 4 quadrants. (4 credit course 4 marks per course) Max 4	NIL	NIL		
2	Whether MOOCs Mentor (2 Marks)				
3	Number of students completed assignments and final exam (10 students 1 Marks) Max 4				

1. (e) Additional academic qualifications after joining NGM
(Attach Evidence as Annexure 1 e) Max 10 Marks

Sl. No.	Details of additional qualification (Each 2 Marks)	Maximum Marks =10 2 mark per one additional qualification			Mean
		Marks given by			
		Self	HoD	ERP	
	Evidence Attached	9	9	10	

2 Research & Developments (Max 60 Marks)

2 (a) Research Publications (Max 10) (Attach Proof as Annexure 2 a.)
(Research Papers in Scopus/WoS/UGC care list only will be considered)

Sl. No.	Research Publications	Maximum Marks =10			Mean
		Marks given by			
		Self	HoD	ERP	

1	Single author (5 Marks for each)				
2	First author (3 marks for each)	3 Articles	10	10	
3	Second author (2 Marks for each)	6 Articles			(6)
4	Third Author (1 mark for each)				

2. (b) Books Published & Books Translated (10 Marks) (HoD should verify and certify)
(Attach Proof as Annexure 2 b.)

	Books Published & Translated	Marks given by			Mean
		Self	HoD	ERP	
1	International Publishers (5 Marks per primary author, 2 Marks for second author) for each book				
2	National Publishers (3 Marks per primary author, 2 Marks for second author) for each book	10	10		
3	Chapter of a book translated (2 marks per chapter)			(8)	
4	Full Book translated ((5 marks for Primary author, 2 marks for co author) for each book				

2 (c) Research Guidance (10 Marks)
(Attach Proof as Annexure 2 c)

	Self	HoD	ERP	Mean
Consultancy 5 marks for more than INR 50 K per year				
PhD Guidance (10 per awarded and 5 per submitted) 2x5	10	10		
MPhil Guidance (2 marks per awarded)			(10)	
Research Projects completed (only for PI 5 marks for grants more than 1 L and less than 10 L. 10 Marks for more than 10L) 50 % for ongoing				

2 (d) Invited lectures / Resource Person / paper presentation in Seminars/ confer
(Attach Proof as Annexure 2 d) (Max : 10)

	Self	HoD	ERP	Mean
International (held Abroad) (7 per invitation)				
International (Held in India) 5 per invitation				
National & State University (3 per invitation)	10	10	(10)	

2 (e) Conference/seminar / workshop/ Attended :(Evidence as Annexure 2 e)(Max 10)

Sl. No.	Details National Level= 2 ; International Level= 5 ; Refresher = 2 ; Online participation = 1 mark per program (not exceeding 5 marks)	Maximum Marks =10			Mean
		Marks given by			
		Self	HoD	ERP	
	International - 1 Online - 3				
	National - 4	10	10	10	

2 (f) Conference / seminar / workshop/ Organised : (Evidence as Annexure 2 f)(Max 10)

Sl. No.	Details National Level= 2 ; International Level= 5 ; Refresher = 2 ; Online participation = 1 mark per program (not exceeding 5 marks)	Maximum Marks =10			Mean
		Marks given by			
		Self	HoD	ERP	
	National level conference Organized - 6				
		10	10	10	

3 Outreach activities (30 Marks)

3 (a) Awards and Fellowships (Max 10) (For Evidence Attach Annexure 3a)

Sl. No.	Details of Awards and fellowships	Maximum Marks =10			Mean
		Marks given by			
		Self	HoD	ERP	
	Nation Builder Award, Smart Inspiro Award. Proud winner of International (5 per award) & National 2 marks per award				
		6	6	6	

3 (b) Membership or Fellowship in Professional /Academic bodies . societies etc
(Attach evidence as Annexure 3 b) (Max : 10)

Sl. No.	Details	Maximum Marks =10 2 marks per activity			Mean
		Marks given by			
		Self	HoD	ERP	
	Evidence Attached				
		10	10	10	

3 (c) Value added course handled : (Attach evidence as Annexure 3 c) (Max : 10)

Sl. No.	Details	Maximum Marks =10 2 Marks per course per section			Mean
		Marks given by			
		Self	HoD	ERP	
	Evidence Attached 2 courses				
		10	10	10	

4 Operation and administration (Max 20 Marks)
4 (a) Attendance of the faculty. (Evidence as Annexure 4 a) (Max : 10)

Sl. No	Details (For 100% : 10; for 90% : 9 ; For 80% :8 Marks. For others No Marks)	Marks given by			Mean
		Self	HoD	ERP	
		9	9	8	

4 (b) Contribution to College administration in working in various committees formed by Principal (Evidence as Annexure 4 b) 2 Marks per activity (Max : 10)

Sl. No	Details	Marks given by			Mean
		Self	HoD	ERP	
	Evidence Attached	10	10	8	

5 Student activities (30 Marks Maximum)

5 (a) No. of the Tutorial / Remedial hours handled per week, if no, give reasons (Evidence as Annexure 5 a) (Proof :Xerox of attendance and HoD certificate) (Max 10)

Sl. No	Details	Marks given by			Mean
		Self	HoD	ERP	
	Remedial class attendance enclosed	10	10	3	

5 (b) Result Details Enclose details of both odd and even semester of the assessment year ; Percentage of pass in each paper must be enclosed) (Evidence as Annexure 5 b). Calculate the average and give marks (Max ; 10)

Sl. No	Details (100% = 10.0 ; 75% to 99% = 7.5; 50% to 74% = 5.0 ; Below 50% = 0.0 ; (calculate the average pass in all papers handled))	Marks given by			Mean
		Self	HoD	ERP	
	Evidence Attached	10	10	7.5	

5 Placement (Evidence as Annexure 5 c) (Max 10)

Sl. No	Details	Maximum Marks =10 2 marks for 0 to 5 students			Mean
		Self	HoD	ERP	
	Office Letters Enclosed	10	10	10	

Consolidated Marks Obtained by Faculty

S.No	Description of Item	Marks Obtained	Maximum marks
1	Teaching and Learning	30	50
2	Research & Developments	54	60
3	Outreach activities	14	30
4	Operation and administration	16	20
5	Student activities	21	30
	Marks obtained by Faculty	174	190

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Declaration by Faculty and HoD

Faculty has attached evidence for all the above entries and hereby declare that the above details furnished by him are true to the best of his knowledge. As a part of self-evaluation the faculty has given marks correspondingly. The HoD verified all the documents and given marks based on the documents.

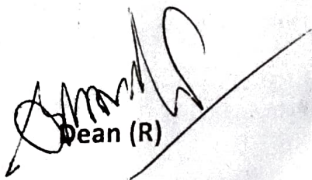
Name & Sign of ERP
Coordinator

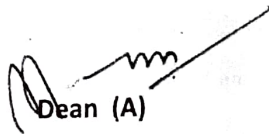
6. Evaluation by Dean :

Based on Behaviour, Cooperation, attitude, dedication, participation in team

Marks given by the Dean (Max 10)	8
Grand Total Marks obtained by the faculty (Maximum 200)	144
Average percentage marks (Maximum 100)	72

Recommendations by the Committee::→


Dean (R)


Dean (A)

Principal

Management Representative

Guidelines to fill up the Self-Assessment form

1. Write /Print continuous Page Number and item number on the top right corner of all pages of your report

2. Kindly include Content page as below

S.No	Description of contents	Page no.
1	Publications	
2		

3. Keep blank page just before next new item

4. Items 1(a) to 5 (c)

Items	Description	
Teaching & Learning (50 Marks)		
1a	Work load Full Work load will get full marks HoD Certificate	16 hours
1b	Subjects handled HoD Certificate	Minimum 2 theory
1c	Digital Tools used by Faculty	PPT, Online Classes, Web hosting,
1d	Creation ICT teaching and learning pedagogy → MOOCs registrations only	MOOCs . Mentor, pass % of stude
1e	Additional Qualifications	During the period of evaluation
Research and Development (60 Marks)		
2a	Research Publication	Only Scopus/WoS/UGC /First page
2b	Books published and translated	First page
2c	Research Guidance	Viva letters
2d	Invited lectures /Resource persons/paper presentation	Invitation letters and papers
2e	Conference /seminar/ Workshop attended and presented paper	Invitation letters and papers
2f	Conference /seminar/ Workshop organized at NGM College	Sanction letter from sponsoring age
Outreach activities (30 Marks)		
3a	Awards and fellowships	Letters
3b	Membership or fellowship in professional bodies , societies etc	Certificates
3c	Value Added Course Handled	HoD certificate
Operation and Administration (20 Marks)		
4a	Attendance of the faculty	ERP /HoD certificate
4b	Contribution to college administration in working in various committees	Principal order
Student Activities (30 Marks)		
5a	Tutorials and Remedial Hours handled per week	HoD certificate
5b	Result Details	HoD certificate
5c	Placement	Offer letters ,

Note : For placement submit a table like the following with HoD certificate

S.No	Name of student	Roll number	Cell number	Company address	Salary Package per annum

Name and Signature of HoD with DeptS Seal

One page write up by the faculty on the help rendered to the students to get placement → certified by HoD

Contents

S.No	Items	Description of contents	Page No.
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**SELF ASSESSMENT REPORT OF THE SF Faculty FOR THE
PERIOD FROM APRIL 2022 TO MARCH 2023**

Name and Qualification:

Designation and Department

Email:

Mobile Number

Date of joining NGM :

Previous Teaching experience:

Teaching Experience at NGM:

Note: For all claims of marks it is mandatory to attach documents with Category number at the top of the document for verification

1. Teaching and Learning: (Max 50 Marks)

(1)(a) Work load details (16 Hrs) (Max 10 Marks) (HoD Certificate is Proof)
(Attach Proof as Annexure 1 a.)

Sl. No.	Details As per regulations 16 hrs for Asst. Professor and 14 hrs for Associate Professor

1. (b) Subjects Handled (Maximum 10 Marks)

(List of papers with codes and semester) : (HoD certificate is Proof)

(Attach Proof as Annexure 1b)

Sl. No.	Details Same subject should not be handled for more than three times. As far as possible HoD and senior faculty should go to all classes and should take theory only

1. (c) Digital Tolls used (Max 10 Marks)
(Enclose Proof as Annexure 10) (HoD Certificate proof)

(Attach Proof as Annexure1 c)

Sl. No.	Subject	PPT presentation	Flip Classes	Content Creation	Maximum Marks =10 One mark per subject		
					Marks given by		Mean
					Self	HoD	

1(d) Creation of Teaching Content (Max 10 Marks)

Creation of ICT mediated Teaching and learning pedagogy content and development of new and innovative courses and curriculum (Max10) (Attach Proof as Annexure 1d)

Sl. No.	MOOCs Details	Maximum Marks =10 One mark per subject		
		Marks given by		Mean
		Self	HoD	
1	Development of complete MOOCs in 4 quadrants.(4 credit course 4 marks per course) Max4			
2	Whether MOOCs Mentor (2Marks)			
3	Number of students completed assignments and final exam (10 students1Marks) Max4			

1. (e)Additional academic qualifications after joining NGM
(Attach Evidence as Annexure 1e) Max 10 Marks

Sl. No.	Details of additional qualification (Each 2Marks)	Maximum Marks = 10 2 mark per one additional qualification		
		Marks given by		Mean
		Self	HoD	

2 Research & Developments (Max 60 Marks)

2(a) Research Publications (Max10) (Attach Proof as Annexure 2a.)
(Research Papers in Scopus/WoS/UGC care list only will be considered)

Sl. No.	Research Publications	Maximum Marks = 10		
		Marks given by		Mean
		Self	HoD	

1	Single author (5 Marks for each)			
2	First author (3 marks for each)			
3	Second author (2 Marks for each)			
4	Third Author (1 mark for each)			

2. (b) Books Published & Books Translated (10 Marks)
(Attach Proof as Annexure 2b.)

(HoD should verify and certify)

	Books Published & Translated	Marks given by		Mean
		Self	HoD	
1	International Publishers (5 Marks per primary author, 2 Marks for second author) for each book			
2	National Publishers (3 Marks per primary author, 2 Marks for second author) for each book			
3	Chapter of a book translated (2 marks per chapter)			
4	Full Book translated (5marks for Primary author, 2marks for coauthor) for each book			

2 (c) Research Guidance (10Marks)
(Attach Proof as Annexure2c)

	Self	HoD	Mean
Consultancy 5 marks for more than INR50 K per year			
PhD Guidance (10 per awarded and 5 per submitted)			
MPhil Guidance (2 marks per awarded)			
Research Projects completed (only for PI5 marks for grants more than 1L and less than 10L, 10 Marks for more than 10L) 50% for ongoing			

2 (d) Invited lectures / Resource Person/paper presentation in Seminars/confer
(Attach Proof as Annexure 2d) (Max: 10)

	Self	HoD	Mean
International (held Abroad)(7per invitation)			
International(Held in India) 5perinvitation			
National & State University(3per invitation)			

2 (e) Conference /seminar/workshop/Attended: (Evidence as Annexure2e) (Max 10)

Sl. No.	Details National Level=2 ;International Level=5;Refresher=2; Online participation =1 mark per program(notexceeding5marks)	Maximum Marks=10		
		Marks given by		Mean
		Self	HoD	

2 (f)Conference/seminar/workshop/Organised: (Evidence as Annexure 2f) (Max 10)

Sl. No.	Details National Level=2 ;International Level=5;Refresher=2; Online participation =1 mark per program(notexceeding5marks)	Maximum Marks=10		
		Marks given by		Mean
		Self	HoD	

3 Out reach activities (30 Marks)

3 (a)Awards and Fellowships (Max10)(For Evidence Attach Annexure 3a)

Sl. No.	Details of Awards and fellowships	Maximum Marks=10		
		Marks given by		Mean
		Self	HoD	
	International (5per award) & National 2 marks per award			

3 (b) Membership or Fellowship in Professional / Academic bodies. Societies etc (Attach evidence as Annexure3b) (Max:10)

Sl. No.	Details	Maximum Marks=10 2 Marks per activity		
		Marks given by		Mean
		Self	HoD	

3 (c) Value added course handled: (Attach evidence as Annexure3c) (Max:10)

Sl. No.	Details	Maximum Marks=10 2 Marks per course per section		
		Marks given by		Mean
		Self	HoD	

4 Operation and administration(Max 20 Marks)

4(a) Attendance of the faculty. (Evidence as Annexure 4a) (Max:10)

Sl. No	Details (For 100% : 10; for90%: 9; For80%:8Marks. For others No Marks)	Maximum Marks=10		
		Marks given by		Mean
		Self	HoD	

4 (b) Contribution to College administration in working in various committees formed by Principal (Evidence as Annexure 4b) 2 Marks per activity (Max: 10)

Sl. No	Details	Maximum Marks=10		
		Marks given by		Mean
		Self	HoD	

5 Student activities (30 Marks Maximum)

5(a) No. of the Tutorial/Remedial hours handled per week, if no, give reasons (Evidence as Annexure 5 a) (Proof: Xerox of attendance and HoD certificate)(Max10)

Sl. No	Details	Maximum Marks =10 One mark per hour per week		
		Marks given by		Mean
		Self	HoD	

5 (b) Result Details Enclose details of both odd and even semester of the assessment year Percentage of pass in each paper must been closed) (Evidence as Annexure5 b). Calculate the average and give marks (Max; 10)

Sl. No	Details (100%=10.0 ; 75% to 99% =7.5;50% to 74% =5.0 ; Below 50%= 0.0;(calculate the average pass in all papers handled))	Maximum Marks=10		
		Marks given by		Mean
		Self	HoD	

5 Placement (Evidence as Annexure 5c) (Max10)

Sl. No	Details	Maximum Marks=10 2 marks for 0 to 5 students		
		Marks given by		Mean
		Self	HoD	

Consolidated Marks Obtained by Faculty

S.No	Description of Item	Marks Obtained	Maximum marks
1	Teaching and Learning		50
2	Research & Developments		60
3	Outreach activities		30
4	Operation and administration		20
5	Student activities		30
	Marks obtained by Faculty →		190

Declaration by Faculty and HoD

Faculty has attached evidence for all the above entries and hereby declare that the above details furnished by him are true to the best of his knowledge. As a part of self-evaluation the faculty has given marks correspondingly. The HoD verified all the documents and given marks based on the documents.

Name & Sign. of Faculty

Name & Sign. Of HoD

6.Evaluation by Dean:

Based on Behavior, Cooperation, attitude, dedication, participation in team

Marks given by the Principal (Max 10)	
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Grand Total Marks obtained by the faculty (Maximum200)	
Average percentage marks (Maximum100)	

Recommendations by the Committee:::→

Principal

Management Representative

Guidelines to fill up the Self-Assessment form

1. Write / Print continuous Page Number and item number on the top right corner of all pages of your report

2. Kindly include Content page as below

S.No	Description of contents	Page no.
1	Publications	
2		

3. Keep blank page just before next new item

4. Items 1(a) to 5 (c)

Items	Description	
Teaching & Learning(50Marks)		
1a	Work load Full Work load will get full marks HoD Certificate	16 hours
1b	Subjects handled HoD Certificate	Minimum 2 theory
1c	Digital Tools used by Faculty	PPT, Online Classes, Web hosting, etc
1d	Creation ICT teaching and learning pedagogy → MOOCs registrations only	MOOCs, Mentor, pass % of students
1e	Additional Qualifications	During the period of evaluation
Research and Development(60Marks)		
2a	Research Publication	Only Scopus / WoS / UGC / First page
2b	Books published and translated	First page
2c	Research Guidance	Viva letters
2d	Invited lectures / Resource persons / paper presentation	Invitation letters and papers
2e	Conference/seminar/Workshop attended and presented paper	Invitation letters and papers
2f	Conference/seminar/Workshop organized at NGM College	Sanction letter from sponsoring agency
Outreach activities (30Marks)		
3a	Awards and fellowships	Letters
3b	Membership or fellowship in professional bodies, societies etc	Certificates
3c	Value Added Course Handled	HoD certificate
Operation and Administration (20Marks)		
4a	Attendance of the faculty	Attendance In-charge
4b	Contribution to college administration in working in various committees	Principal order
Student Activities (30Marks)		
5a	Tutorials and Remedial Hours handled per week	HoD certificate
5b	Result Details	HoD certificate
5c	Placement	Offer letters,

Note: For placement submit a table like the following with HoD certificate

S.No.	Name of student	Roll number	Cell number	Company address	Salary Package per annum

Name and Signature of HoD with Dept. Seal

One page write up by the faculty on the help rendered to the students to get placement
→ certified by HoD